

Report to:	Audit and Governance Committee	Date of Meeting:	Wednesday 6 December 2017
Subject:	Re-use of Public Sector Information		
Report of:	Head of Regulation and Compliance	Wards Affected:	(All Wards);
Portfolio:			
Is this a Key Decision:	No	Included in Forward Plan:	No Please delete as appropriate and remove this text.
Exempt / Confidential Report:	No		

Summary:

The report details the need for the Council to include guidance on the re-use of public sector information on its website.

Recommendation(s):

Members are requested to:

- (1) Approve the guidance note attached as appendix 1; and
- (2) Approve inclusion of the guidance note on the Council's website informing the public how they may make a request to re-use public sector information.

Reasons for the Recommendation(s):

It is important that the public are made aware of the procedure should they wish to re-use Public Section Information.

Alternative Options Considered and Rejected: (including any Risk Implications)

To not provide the information/advice would not be good practice. Regulation 16 of The Re-use of Public Sector Information Regulations 2015 imposes a statutory requirement to publish certain information.

What will it cost and how will it be financed?

(A) Revenue Costs

There are no direct financial implications arising from this report.

(B) Capital Costs

There are no capital costs arising from this report.

Implications of the Proposals:

Resource Implications (Financial, IT, Staffing and Assets): There are no specific resource implications arising from this report.
Legal Implications: Failure to publish guidance and details of charges would mean that we are not compliant with Regulation 16 of The Re-use of Public Sector Information Regulations 2015
Equality Implications: There are no equality implications.

Contribution to the Council's Core Purpose:

Protect the most vulnerable: Not applicable
Facilitate confident and resilient communities: The guidance will ensure that the public are aware of the re-use of public sector information in Sefton.
Commission, broker and provide core services: Not applicable
Place – leadership and influencer: Not applicable
Drivers of change and reform: Not applicable
Facilitate sustainable economic prosperity: Not applicable
Greater income for social investment: Not applicable
Cleaner Greener: Not applicable

What consultations have taken place on the proposals and when?

(A) Internal Consultations

The Head of Corporate Resources (FD 4941/17) and Head of Regulation and Compliance (LD 4226/17) have been consulted and any comments have been incorporated into the report.

(B) External Consultations

None.

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Appendices:

Appendix 1. Proposed guidance note.

Background Papers:

There are no background papers.

1. Introduction/Background

- 1.1 The Re-use of Public Sector Information Regulations 2005 SI 2005 No. 1515 (“the Re-use Regulations”) came into force in July 2005. They set out the conditions for the re-use of public sector information and establish the standard licensing structure for re-use of public sector information for a purpose other than the one for which the information was originally created or gathered. The Re-use Regulations are separate from information access legislation and they do not affect access to information.

The purpose of this report is to notify Councillors of the need to have guidance regarding Re-use of Information re-instated on the Council’s website, which was inadvertently removed when some modifications were made to the Council’s website. The guidance will provide details of how members of the public may submit a request to re-use information, charges, a link to the Open Government Licence, copyright and how to make a complaint.

2. The Guidance

- 2.1 The proposed guidance note is attached at appendix 1.

3. Recommendation

- 3.1 Members are asked to approve the attached guidance note and approve the publication of the note on the Council’s website.